



# **CONGRESSMAN THOMAS GARRETT, JR.**

**SERVING VIRGINIA'S 5<sup>TH</sup> CONGRESSIONAL DISTRICT**

## **SERVICE ACADEMY NOMINATION APPLICATION PACKET**

### **CLASS OF 2022**





**2017 Application Schedule:**

April 1, 2017	Applications accepted
October 1, 2017, at 5:00 p.m.	Application deadline, postmarks not acceptable
October-November	Review of completed packets and interviews
December	Nominations made and nominees notified

**Check List for Candidates:**

- 1. Completed application received at the Danville District Office by October 1, 2017. Postmark dates will not be sufficient.
- 2. Official SAT/ACT scores mailed to the Danville District Office.  
**SAT Code is: 5988 and the ACT Code is: 7728.**
- 3. Submit a clear, recent photo with a solid background.
- 4. Submit a sealed official high school transcript, including class rank (if available).
- 5. Submit college transcripts (if applicable).
- 6. Submit three (3) sealed letters of recommendation. Recommendations must come from someone other than a relative who can attest to the character and qualifications of candidate.
- 7. Submit a one (1) page resume listing activities and achievements. Please see instructions on page 4.
- 8. Submit an essay of 300 words or more, detailing what motivates you to attend a Service Academy and why you would be the best candidate. Please see instructions on page 4.

Congressman Garrett's Fifth District Academy Nomination Board will conduct interviews with a targeted date of October 21, 2017. In the event of inclement weather or other unforeseen circumstances, the interviews will be rescheduled for October 28, 2017.

**Please note:**

- Do not staple your Service Academy Nomination Packet.
- The candidate is responsible for making sure their Service Academy Nomination Packet with our office is complete. Please call our office to confirm.
- A Congressional Nomination is only part of the process leading to admission to a Service Academy. It is the responsibility of the candidate to initiate a pre-candidate file at each Academy to which they are seeking a nomination.

**SERVICE ACADEMY NOMINATION PACKETS SHOULD BE  
MAILED OR DELIVERED TO:**

Denise Van Valkenburg  
Office of Congressman Thomas Garrett, Jr.  
308 Craghead Street, Suite 102-D  
Danville, Virginia 24541  
(434) 791-2596  
Denise.vanvalkenburg@mail.house.gov



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## Service Academy Nomination Application

### I. Personal Information

**Candidate's Legal Name:** \_\_\_\_\_

Nickname: \_\_\_\_\_  Male  Female **Are you a U.S. Citizen?**  Yes  No

**Home Address in the 5<sup>th</sup> District:** \_\_\_\_\_  
Number and Street City State Zip

**Mailing Address (if different):** \_\_\_\_\_  
Number and Street City State Zip

**Home Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Place of Birth:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_ **Social Security Number:** \_\_\_\_\_

### II. Family Information

**Father's Legal Name:** \_\_\_\_\_  Living  Deceased

**Mailing Address:** \_\_\_\_\_  
Number and Street City State Zip

**Occupation:** \_\_\_\_\_ **Telephone Number:** \_\_\_\_\_

**Mother's Legal Name:** \_\_\_\_\_  Living  Deceased

**Mailing Address:** \_\_\_\_\_  
Number and Street City State Zip

**Occupation:** \_\_\_\_\_ **Telephone Number:** \_\_\_\_\_

**Legal Guardian, if other than parent:** \_\_\_\_\_  
Full Name Relationship

**Mailing Address:** \_\_\_\_\_  
Number and Street City State Zip

**Occupation:** \_\_\_\_\_ **Telephone Number:** \_\_\_\_\_



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### III. Educational Information

**High School:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
Number and Street City State Zip

**Date of Graduation:** \_\_\_\_\_ **Telephone Number:** \_\_\_\_\_

**Grade Point Average:** \_\_\_\_\_ **Class Standing:** \_\_\_\_\_ of \_\_\_\_\_  
(If available)

**College/Preparatory School:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
Number and Street City State Zip

**Major:** \_\_\_\_\_ **Credit Hours Earned:** \_\_\_\_\_ **Grade Point Average:** \_\_\_\_\_

### IV. Activities and Honors

Please attach a one page resume detailing your extracurricular activities, honors achieved, awards of distinction or recognitions earned, and/or any positions you have held or currently hold. Activities can include anything from a religious organization, community group, or participation in school or athletic organizations. Please indicate any leadership positions you have held or currently hold, and specify the relevant academic year. You may use both the front and back of the page.

### V. Essay

Please attach an essay, 300 words or more, detailing your motivation for attending a U.S. Service Academy and why you would be the best candidate seeking a Congressional Nomination. The essay should be typed and double-spaced. Please ensure that your name is on the document.

### VI. Employment

Please list any jobs you have held since you have been in high school:

Dates	Employer and Supervisor	Hours/week
_____	_____	_____
_____	_____	_____



## VII. Required Standardized Testing

Please list the dates you have taken the following tests, along with the respective scores.

### Scholastic Assessment Test (SAT)

Date: \_\_\_\_\_  
Verbal: \_\_\_\_\_  
Math: \_\_\_\_\_  
Writing: \_\_\_\_\_

### American College Testing (ACT)

Date: \_\_\_\_\_  
English: \_\_\_\_\_  
Math: \_\_\_\_\_  
Composite: \_\_\_\_\_

I have not taken the required test(s), but I plan to take them on the dates indicated:

SAT: \_\_\_\_\_

ACT: \_\_\_\_\_

**Please note:** Your application will require official notification of your SAT or ACT scores. You may provide the results in one of two ways: directly from the testing agency or on your high school transcript. Please request that your SAT and/or ACT examination results be forwarded directly to Congressman Thomas Garrett's office at 308 Craghead Street, Suite 102-D, Danville, VA 24541. Congressman Garrett's **SAT Code is 5988 and ACT Code is 7728**. You may send additional or updated test scores to be included in your file as they become available. All scores must be received by October 1, 2017, at 5:00 p.m.

## VIII. Nomination

**Academy/Academies of Interest (rank in order from greatest to least interest):**

1) \_\_\_\_\_ 2) \_\_\_\_\_

3) \_\_\_\_\_ 4) \_\_\_\_\_

*We encourage you to apply for all Academies that may be of interest you.  
If qualified and if space is available, you may be eligible for a nomination to more than one Academy.*

**Please check all additional sources you plan to pursue for nomination:**

- |  |  |
|--|--|
| <input type="checkbox"/> 1. President Donald Trump | <input type="checkbox"/> 2. Vice President Michael Pence |
| <input type="checkbox"/> 3. Senator Mark Warner    | <input type="checkbox"/> 4. Senator Tim Kaine            |
| <input type="checkbox"/> 5. ROTC/JROTC             | <input type="checkbox"/> 6. Other _____                  |

**Have you ever applied for a Congressional Nomination?**

No  Yes - Congressional Member: \_\_\_\_\_ Year Applied: \_\_\_\_\_



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### **IX. Acknowledgment**

I request that Congressman Garrett and the Fifth District Academy Nomination Board consider my application for a Congressional Nomination to the United States Service Academy or Academies that I have listed. I affirm that I have never been convicted or arrested for violating a state or federal statute. Provisions of the Privacy Act of 1974 are waived to the extent of sharing this information with both the Service Academies and the Fifth District Academy Nomination Board.

### **X. Signatures**

I certify that I am a legal resident of the Fifth Congressional District of Virginia and legal citizen of the United States of America. I understand that the deadline for application is October 1, 2017, at 5:00 p.m. If I have not submitted all the requested information by the deadline, I understand that my application may not be given full consideration. Furthermore, I authorize the release of my name, school, photograph and Academy information to the media for possible publication.

I, the undersigned, declare that the information I have provided on this application is correct and complete to the best of my knowledge.

**Candidate Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

If candidate is under the age of 18, a parental/guardian signature is required. I, the parent or guardian, agree to the aforementioned terms and approve the submission of this application.

**Parental/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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### **U. S. Service Academy Contact Information:**

#### **U.S. Air Force Academy**

Office of Admissions  
2304 Cadet Drive, Suite 200  
USAF Academy, CO 80840-5025  
Phone: (800) 443-9266  
[www.usnaa.edu](http://www.usnaa.edu)

#### **U.S. Merchant Marine Academy**

Office of Admissions  
300 Steamboat Road, Wiley Hall  
Kings Point, NY 11024-1699  
Phone: (866) 546-4778  
[www.usmma.edu](http://www.usmma.edu)

#### **U.S. Naval Academy**

Office of Admissions  
117 Decatur Road  
Annapolis, MD 21402  
Phone: (888) 249-7707  
[www.usna.edu](http://www.usna.edu)

#### **U.S. Military Academy**

Office of Admissions  
606 Thayer Road  
West Point, NY 10996-1797  
Phone: (800) 822-ARMY  
[www.usma.edu](http://www.usma.edu)

#### **U.S. Coast Guard Academy**

Office of Admissions  
31 Mohegan Avenue  
New London, CT 06320  
Phone: (860) 444-8500  
<http://www.cga.edu>

\*\* Congressional Nominations are not required for admission to the U. S. Coast Guard Academy. For admission policies, please contact the Office of Admissions directly. \*\*